

ICOA POLICY & INSTRUCTION

Policy Subject	Policy #
Operations <u>Area Agency on Aging (AAA) Designation</u>	PO.AD.03

Purpose:

The purpose is to ensure that an entity designated as an Area Agency on Aging meets specified requirements.

Scope:

This policy outlines qualifications required for an Area Agency on Aging (AAA) and the process followed in the designation of an AAA.

Definitions:

- ICOA: Idaho Commission on Aging
- PSA: Planning and Service Area
- AAA: An established office on aging;
 1. Any office or agency of a unit of general purpose local government that is designated by the chief elected official to function only as an area agency;
 2. Any office or agency designated by the appropriate chief elected officials of any combination of units of general purpose local government; or
 3. Any public or non-profit private agency.

Procedures:

1. The OAA requires the ICOA, in designating a new AAA, to give the right of first refusal to a unit of general purpose local government if the boundaries of such unit and the boundaries of the PSA are reasonably contiguous.
2. If a unit of general purpose local government does not exercise this right, preference will be given to an established office on aging unless such office will not have the capacity to carry out the Area Plan.
3. A regional or local office of the state is not eligible for AAA designation.
4. Final designation will be made only after considering views offered by the unit or units of general purpose local government in the area.
 - A. An AAA shall be:
 1. An established office on aging
 2. Any office or agency of a unit of general purpose local government that is designated by the chief elected official to function only as an area agency;
 3. Any office or agency designated by the appropriate chief elected officials of any combination of units of general purpose local government; or
 4. Any public or non-profit private agency.

Exceptions: None

References:

- 1) OAA Sections 305(b) (5) (C) (ii) through (iv)