

**IDAHO COMMISSION ON AGING**  
**BOARD OF COMMISSIONERS MEETING MINUTES**  
**Thursday, November 09, 2017**  
**BOISE, IDAHO**

**Commissioner Members:** Chair Watson, Commissioner Pankey, Commissioner Elfering, Commissioner Brown

**Excused:** Commissioner Magera, Commissioner Maestas

**ICOA Staff:** Administrator Taylor, Kevin Bittner, Brian Warner, Scott Carpenter, Pam Oliason, Vicki Yanzuk, Deedra Hunt, Bettina Briscoe, Jenny Hill, Birgit Luebeck, Cathy Hart, Susan Bradley, Erin Olsen, Tami Cirerol

**I4A Members:** Director English, Director Zorens, Director Enriquez, Director McCampbell, Director Hirschi, Director Nield

**Open and Welcome Quorum**

- Chair Watson called Board of Commissioners meeting to order at 9:03AM.
- Approved Agenda.
- Approved May 2017 and August 2017 minutes.
- Reviewed and discussed survey results.
  - ✓ Commissioners will further discuss survey results after the meeting ends.
- Approved proposed 2018 Board of Commissioners meeting dates.

**Administrator's Report – Administrator Judy Taylor**

- Discussed Strategic Plan progress.
- Explained and discussed the topic of Critical Access Hospitals (CAH).
  - ✓ Add CAH and MOODLE to acronym list and send to Commissioners and Directors.
- Touched on Administrator's Report.
- Questions and discussion followed.

**State Plan Progress Report – Kevin Bittner**

- Reviewed new organizational chart and organizational structure.
  - ✓ Update organizational chart and organizational structure and send to Commissioners and Directors.
- Reviewed State Plan and Strategic Plan progress.
- Reported on Performance Indicator Report (Scott Carpenter).
- Questions and discussion followed.

### **Proposed Legislation – Kevin Bittner & Cathy Hart**

- Discussed the proposed legislation and processes regarding AP Statute, Ombudsman Statute, and Ombudsman Rules.
- Questions and discussion followed.

### **Fiscal Report – Brian Warner**

- Reviewed year-to-date budget for ICOA
- Reviewed year-to-date budgets for each AAA.
- Discussed congregate meals and home delivered meals regarding AAA budgets.
- Questions and discussion followed.

### **AP Services Education and Update Presentation – Administrator Judy Taylor**

- Presented on Adult Protection Services (APS) in terms of elder mistreatment being a preventable public health problem.
- Highlighted budget requests.
- Questions and discussion followed.

### **Commissioners' Reports**

#### **Commissioners**

- Discussed reports and events in their areas.
- Questions and discussion followed each Commissioner report.

### **Area Reports**

#### **Directors**

- Discussed reports and events in their areas.
- Presented on current efforts on Community Based Transitional Care Services and projects with local hospitals (Directors).
  - ✓ Jenny Zorens, suggested for consideration, that Jennifer Bitterman with Livanta be a presenter in the future for the Educational Presentation section on our agenda.
- Questions and discussion followed each Area report.

### **I4A & N4A Report**

- Discussed I4A meeting.
- Highlighted booklet handout (Local Leaders in Aging and Community Living) from N4A conference (Administrator Judy Taylor).
- Questions and Discussion followed.

### **Other Business**

- Meeting adjourned at 3:03PM.