

**IDAHO COMMISSION ON AGING**  
**BOARD OF COMMISSIONERS MEETING MINUTES**  
**Thursday, August 16, 2018**  
**BOISE, IDAHO**

**Commissioner Members:** Chair Pankey, Commissioner Magera, Commissioner Elfering, Commissioner Reiland, Commissioner Watson

**Excused:**

**ICOA Staff:** Judy Taylor, Pam Oliason, Vicki Yanzuk, Deedra Hunt, Bettina Briscoe, Katie Bennett, Birgit Luebeck, Susan Bradley, Erin Olsen, Tami Cirerol, Scott Carpenter, Cathy Hart

**I4A Members:** Director English, Director Zorens, Director Enriquez, Director Hirschi, Director Nield

**Open and Welcome Quorum – Chair Pankey**

- Chair Pankey called Board of Commissioners meeting to order at 9:02 AM.
- Motion was made and carried to approve May 10, 2018 minutes.
- Motion was made and carried to approve August 16, 2018 Agenda.
- Chair Pankey honored tenure of Commissioner Maestas with his 6 years of service.
- Questions and discussion followed.

**Administrators Report – Judy Taylor**

- Reviewed Strategic Plan Year 1 Closure/ Final Report.
  - Three metrics ICOA tries to meet: efficiency, effectiveness, quality
  - Only one area in the Strategic plan was rolled over, any ongoing items will be complete by fall.
- Provided Legislative Update
  - Working on 2019 Legislative session calendar. Idea submitted in early spring (2018) was accepted. This year changes are being made to APS code. Adult Protection to Adult Protective Services, (AP to APS) and contractor to provider. Broadening the definition of provider to allow for contracted relationship other than AAA.
  - Working on FY2020 budget due September 2018. Notified by ICBVI they will not be renewing lease, will need funds to get new space by July 2019. Will request capital replacement items per CIO standards.
- Spoke on Transition Plan for Governor.

- The new Governor elect will be provided with information on every state agency and commission. During the transition all current gubernatorial agency appointments are nullified and Governor Elect is free to appoint new leaders.
- Shared the Strategic Plan FY 19-23 was due July 1<sup>st</sup>.
- Draft went to DFM for review and in November should have completed copy. All goals move up 1 year. Made allowance for standing groups already formed and meeting to function as the official “advisory groups”. New content around self-direction and consumer directed care.
- Questions and discussion followed.

### **Strategic/State Plan Update – Scott Carpenter**

- Update on the Strategic Plan.
  - Updated yearly. Milestone based plan.
- Shared demographic charts for Strategic Plan planning.
- Shared demographic charts for State Plan planning.
- Questions and discussion followed.
  - ✓ Pam will send out information on the Caregiver and Dementia programs.
  - ✓ Will get Chris Magera in touch with Tamara Prisock on Crisis.
  - ✓ Scott will email out the charts based on budgets vs. actual amount of units.

### **Fiscal Report – Katie Bennett**

- Shared information on the Year End Close.
- Provided Budget Update – reviewed budget vs. actual for each Area Agency.
- Reviewed how the additional Federal Funding for FY19 was distributed.
- Shared the FY19 Funding Formula.
- PSA Boundaries – reallocate to the boundaries to reflect more accurately.
- Funding Parameters developed to ensure the funding is for providing services.
  - All are interrelated and will be part of the State Plan next year (IFF, PSA Boundaries, Funding Parameters).
- Questions and discussion followed.
  - ✓ Katie will verify the formula in the budget worksheet is correct.

### **Education – Lyle Nelson, Administrator for Community Health for St. Luke’s**

- Presented on opportunities for collaboration with Critical Access Hospitals (CAH).
- SLHS and ICOA to create shared opportunities to add quality of life to Idahoans.
- Expanded on the importance primary prevention for seniors.
- Brainstormed on the overarching community health strategies with internal and external stakeholders.
- St. Luke’s has 300 programs not clinical but for the community.
- Discussed the idea of how to reduce the one million clinic visits per year for seniors.
- Questions and discussion followed.
  - ✓ Directors asked that Lyle’s slides be sent to them.

### **Commissioners' Reports – Commissioners**

- Discussed reports and events in their areas.
- Each Commissioner shared highlights from their areas.
- Questions and discussion followed each Commissioner's report.

### **Area Reports – Directors**

- Discussed reports and events in their areas.
- Each Director shared 1 or 2 highlights from their areas.
- Shared SFY 2018 Accomplishments.
- Shared how each Area Agency utilized the additional Federal Funds.
- Questions and discussion followed each Area report.

### **I4A & N4A Report – Morgan Nield**

#### I4A

- Would like to collaborate with ICOA, Commissioners and other Directors to discuss other ways to distribute and share carry forward dollars.
- ✓ Judy asked the I4A to provide a technical advice question ICOA can use to discuss further with the federal partner.

#### N4A

- Morgan and Raul gave highlights from the N4A Conference.
- Questions and Discussion followed.

### **Other Business**

- Parking lot issues from May meeting were discussed.
- Next meeting will add Case Management education on the next agenda.
- Meeting adjourned at 3:38 PM.