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| **Guidance Subject** | **Guidance #** |
| **Eligible and Ineligible Participants** | GU.NU.02 |

1. **Examples of Eligible and Ineligible Participants**
	* + 1. Eligible participants include persons 60 years of age or older, and the spouse of an eligible participant regardless of age. Optionally, eligible participants may include persons younger than 60 with a disability that reside in the household of an eligible person and volunteers who assist in the service and delivery of meals provided to participants.
				1. Example:

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| A 67 year old woman that recently underwent hip surgery suddenly finds herself temporarily unable to prepare her meals. She lives with her 45 year old son who has a developmental disability and who she cares for and is dependent on her to prepare meals. In this circumstance the son is also eligible to receive home delivered meals because he is a disabled person residing in the home of an eligible participant. |

* + - * 1. OAA funded meals may not be provided to non-eligible participants unless the cost is recouped through the application of a fee for each such meal. A Nutrition Provider may calculate the cost of meals provided to any non-eligible participant and charge a fee for the meal provided. Such an established fee must be calculated to include cost of raw food, supplies, labor, transportation, and program administration. Each Nutrition Provider must employ a uniform method for documenting receipt of required meal fees.
	1. Example:

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| The grand-daughter of an 81 year old man accompanies her father to the senior center for lunch. The Senior Center has a locked box where donations are collected separately from the sign-in table. Upon entering, the daughter and father notice a posting which states:

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| Sample Posted Sign |
| *Welcome to Springfield Senior Center. The cost to provide meals is $5.65. We welcome donations from participants 60 years or older. Your choice not to donate will not disqualify you from receiving a meal.*  |

The father may proceed to an established private location away from the sign in table to contribute for the meals. The grand-daughter, who does not meet the criteria as an eligible participant (volunteer, spouse, disabled person residing in the home of an eligible participant) pays for her meal at the sign-in table.  |