

## Preface

This Idaho Commission on Aging's (ICOA) Program Manual provides official regulations for the operation of all Senior Services Act (SSA) and Administration on Aging (AoA)/ Administration for Community Living (ACL) funded programs.

This manual has been updated as of **July 1, 2019** and supersedes any prior editions, policies, guidance, forms or reports. In case of any discrepancy in this manual and attachments, ICOA should be consulted for clarification/correction.

This manual is subject to change as additional information and/or regulations and guidance are received from the Health and Human Services, the Administration for Community Living, the Administration on Aging, the Idaho Code or the Idaho Administrative Procedures Act (IDAPA).

This Program Manual and all updates will be posted on the ICOA's website at <https://aging.idaho.gov/resources/icoa-administration/>. The Program Manual will be reviewed/updated annually.

**Civil Rights:** All AAAs and contractors must comply with the following Civil Rights requirements listed in IDAPA (15.01.20.057)

*“Neither the AAAs nor their providers shall violate any state or federal law regarding civil rights and shall provide all services and functions funded by the ICOA, affected by rule of the ICOA or provided for by contract with the ICOA without discrimination on the basis of race, color, national origin, age, gender, physical or mental impairment, or on any other basis prohibited by law. (7-1-98)”*