

IDAHO COMMISSION ON AGING
BOARD OF COMMISSIONERS MEETING MINUTES
Thursday, August 15, 2019
BOISE, IDAHO

Commissioner Members: Vice-Chair Elfering, Commissioner Magera, Commissioner Reiland, Commissioner Nielson

Excused: Chair Pankey

ICOA Staff: Judy Taylor, Kevin Bittner, Bettina Briscoe, Cathy Hart, Deedra Hunt, Admir Selimovic, Erin Olsen, Jenny Hill, Katie Bennett, Pam Oliason, Scott Carpenter, Susan Bradley, Vicki Yanzuk

I4A Members: Director Stoddard, Director Ulrey, Director Enriquez, Director McCampbell, Director Hirschi, Director Nield

Guests: Mark Leeper - Director of DACNW, Dana Gover – ADANW Technical Assistance Consultant

Open and Welcome Quorum – Vice-Chair Elfering

- Vice-Chair Elfering called Board of Commissioners meeting to order and established quorum at 9:00AM.
- * Motion was made and carried to approve May 16, 2019 minutes.
- * Motion was made and carried to approve August 15, 2019 agenda.
- Commissioners, Directors, and ICOA staff introduced themselves to the new Area 1 Director, Sage Stoddard and ICOA's new Program Specialist, Admir Selimovic.
- Presented proposed 2020 meeting dates. Proposed meeting dates will be voted on at the November 21, 2019 meeting.
 - February 20, 2020
 - May 14, 2020 or May 28, 2020
 - August 20, 2020
 - November 19, 2020
- Questions and discussion followed.

Administrators Staff and Strategic Report – Judy Taylor

- Presented Strategic Plan updates.
- Informed on the status of the upcoming ICOA relocation.
- Discussed ICOA staff reorganization.

- Touched on an Operations Improvement Plan to make some ICOA website improvements.
- ✓ Jenny will send out meeting presentations to Commissioners and Directors following the meeting.
- ✓ Bettina will send out to Commissioners and Directors new Commissioner information when it becomes available.
- Questions and discussion followed.

Program Manager Report – Kevin Bittner

- Presented State Plan updates.
- Presented on AAA Area Plan updates.
- Talked about ICOA staff Program Improvement Plans and Operations Improvement Plans. ICOA staff will create Improvement Plans for their area of work and will carryout the improvements throughout FY20.
- Discussed AAA desk reviews and upcoming onsite reviews.
- Questions and discussion followed.

Fiscal Report – Katie Bennett

- Reviewed updated ICOA financial budget.
- Reviewed updated financial budgets for each AAA.
- Discussed budget transfer requests.
- Discussed carryover funds.
- ✓ Katie will send out the new carryover budget worksheets and the budget transfer request forms to each AAA Director.
- Questions and discussion followed.

Commissioners' Reports – Commissioners

- Discussed reports and events in their areas.
- Questions and discussion followed each Commissioner's report.

Education – Mark Leeper - Director of DACNW, Dana Gover – ADANW Technical Assistance Consultant

- Presented on Blue-Path. Blue-Path is a group of consumers and businesses working together to make a more accessible world.
- Talked about their website, www.blue-path.org, and upcoming app that is being developed.
- Discussed how anyone can participate is helping add to their interactive guide for finding disability friendly businesses.
- ✓ Bettina will send out Mark and Dana's contact information to Commissioners, Directors and staff.
- Questions and discussion followed.

Area Reports – Directors

- Discussed reports and events in their areas.
- Questions and discussion followed each Area report.

I4A & N4A Report – Suzanne McCampbell

- Discussed quarterly I4A meeting. Judy and Kevin attended the I4A meeting.
- Announced starting of Strategic Plan.
- Shared topics from annual N4A conference.
- Questions and discussion followed.

Other Business

- Judy discussed the Capital for a Day program and asked both Commissioners and Directors to attend their local Capital for a Day events.
- ✓ Judy will send out information to Commissioners and Directors for each local event when it becomes available.
- ✓ ICOA will pay for Commissioner Capital for a Day event per diem, parking and mileage costs.
- Meeting adjourned at 2:45PM.