

IDAHO COMMISSION ON AGING
BOARD OF COMMISSIONERS MEETING MINUTES
Thursday, November 21, 2019
BOISE, IDAHO

Commissioner Members: Chair Pankey, Vice-Chair Elfering, Commissioner Morley, Commissioner Reiland, Commissioner Palagi

Excused: Commissioner Magera, Commissioner Nielson

ICOA Staff: Judy Taylor, Kevin Bittner, Bettina Briscoe, Deedra Hunt, Admir Selimovic, Erin Olsen, Jenny Hill, Katie Bennett, Pam Oliason, Scott Carpenter, Susan Bradley, Vicki Yanzuk, Amanda Scott, Birgit Luebeck

I4A Members: Director Stoddard, Director Schmidt, Director Enriquez, Director McCampbell, Director Hirschi, Director Nield

Guests: Idaho Foodbank – Karen, Vauk CEO; Jackie Yarbrough, Vice President of Community Partnerships and Programs; Heath Ribordy, Manager of Community Partnerships

Open and Welcome Quorum – Chair Pankey

- Chair Pankey called Board of Commissioners meeting to order and established quorum at 9:05AM.
- New Commissioners, Directors and ICOA staff in attendance were introduced. Roger Morley the Area 4 Commissioner, Jennifer Palagi the At Large Commissioner, Kristin Schmidt the Area 2 Director and Amanda Scott the Idaho State Long-Term Care Ombudsman.
- * Motion was made and carried to approve November 21, 2019 agenda.
- * Motion was made and carried to approve August 15, 2019 minutes.
- Questions and discussion followed.

Director's Report – Judy Taylor

- Informed on the status of the upcoming ICOA relocation.
- Discussed Area II Update.
- Discussed Governor's Funding Directive. There is a 1% rescission of funds for FY20 and a 2% reduction of funds in FY21.
- Presented an overview of State Planning.
- ✓ Bettina and Jenny will look into a new location for Board of Commissioners meetings.

- ✓ Bettina and Jenny will email all ICOA presentations to Commissioners and Directors.

- Questions and discussion followed.

Program Manager Report – Kevin Bittner

- Discussed AAA onsite reviews.
- Touched on Program Improvement Plans (PIP) and Operational Improvement Plans (OIP).
- Presented State Plan implementation and development updates.
- Questions and discussion followed.

Fiscal Report – Katie Bennett

- Reviewed updated ICOA financial budget.
- Reviewed updated financial budgets for each AAA.
- Discussed budgetary adjustments regarding the 1% rescission of funds for FY20 and the 2% reduction of funds in FY21.
- Reviewed Match Requirements.
- ✓ Bettina will email Katie's acronym list to Commissioners and Directors.
- Questions and discussion followed.

Working Lunch – Lifespan Respite and Dementia Capable Grant – Pam Oliason

- Presented on the Idaho Caregiver Alliance (ICA) and the Lifespan Respite Grant.
- Discussed organizations who provide Respite services.
- Touched on Dementia related statistics for Idaho.
- Presented the Dementia Skills Training for direct care workers, including family caregivers, staff of certified family homes, assisted living facilities and physician clinics. This training can be found on the ICOA website: <http://aging.idaho.gov/stay-educated/>
- Questions and discussion followed.

Education – Idaho Foodbank – Karen, Vauk CEO; Jackie Yarbrough, Vice President of Community Partnerships and Programs; Heath Ribordy, Manager of Community Partnerships

- Presented on senior hunger topics such as: Nutrition Initiative, Education Initiative, Social Determinants of Health, Community Health Initiative and the Commodity Supplemental Food Program (CSFP).
- Questions and discussion followed.

Commissioners' Reports – Commissioners

- Discussed reports and events in their areas.
- Questions and discussion followed each Commissioner's report.

Area Reports – Directors

- Discussed reports and events in their areas.
- ✓ Morgan will send Bettina and Jenny information to email out to the Commissioners for the presentation given by former Wisconsin Governor, Martin J. Schreiber, at the Idaho Falls Senior Citizens Community Activity Center on December 16, 2019.
- Questions and discussion followed each Area report.

I4A & N4A Report – Suzanne McCampbell

- Shared topics discussed during the I4A meeting such as: Consumer-Directed Respite, Focused Care Coordination, Idaho Caregiver Alliance and strategic planning for the I4A.
- Questions and discussion followed.

Other Business

- Presented proposed 2020 meeting dates.
- * Motion was made and carried to approve the following 2020 meeting dates.
 - February 20, 2020
 - May 28, 2020
 - August 20, 2020
 - November 19, 2020
- Meeting adjourned at 3:50PM.