IDAHO COMMISSION ON AGING
Teleconference
BOARD OF COMMISSIONERS MEETING MINUTES
Thursday, May 28, 2020
BOISE, IDAHO

Commissioner Members: Chair Pankey, Vice-Chair Morley, Commissioner Magera, Commissioner Elfering, Commissioner Reiland, Commissioner Nielson, Commissioner Palagi

Excused: Judy Taylor, Kevin Bittner, Bettina Briscoe, Vicki Yanzuk, Admir Selimovic, Amanda Scott, Birgit Luebeck, Deedra Hunt, Erin Olsen, Jenny Hill, Katie Bennett, Pam Oliason, Scott Carpenter, Susan Bradley

I4A Members: Director Stoddard, Director Schmidt, Director Enriquez, Director McCampbell, Director Hirschi, Director Nield

Guests: Julie Torresani – Area 3 Senior Services Agency

Open and Welcome Quorum – Chair Pankey

• Chair Pankey called Board of Commissioners meeting to order at 9:00AM.
• Attendance was taken and a quorum was established.
• Motion was made and carried to approve May 28, 2020 agenda.
• Motion was made and carried to approve February 20, 2020 minutes.
• Questions and discussion followed.

Director’s Report – Judy Taylor

• Reviewed updated ICOA office reorganization.
• Reviewed updates on demonstration Projects.
• Updated on Legislative Session topics.
• Announced OAA reauthorization.
• Discussed Federal and State COVID-19 guidelines.
• Updated on new office building topics.
• Reviewed key topics from previous Board meetings.
• Discussed after-action reviews from the COVID-19 situation and requested that everyone share planned or implemented ideas that they are excited about.
✓ Bettina and Jenny will email out presentations to Commissioners, Directors and ICOA staff.
✓ Judy will send out list of book title recommendations from the February 20, 2020 Board meeting upon request.
• Questions and discussion followed.

Program Manager Report – Kevin Bittner

• Presented on ICOA’s State Plan goals, supporting documentation and summary of outcomes.
* Motion was made and carried recommending that ICOA Director submit ICOA’s 2020-2024 Senior Services State Plan with any final edits to the Administration for Community Living on behalf of the Governor of Idaho on or before June 30, 2020.
✓ Kevin will send out the 2021-2025 Area Plan development instructions and attachments.
• Questions and discussion followed.

Fiscal Report – Katie Bennett

• Reviewed updated ICOA financial budget.
• Reviewed updated financial budgets for each AAA.
• Discussed six AAA budget development training topics.
• Questions and discussion followed.

Project Manager Report – Vicki Yanzuk

• Recapped Red Tape Reduction Act.
• Overviewed the Governor’s two new Executive Orders on Rules and Statutes:
  - Order No. 2020-01: Zero Based Regulations
  - Order No. 2020-02: Transparency in Agency Guidance Documents
• Questions and discussion followed.

Consumer-Directed Respite Services Program – Raul Enriquez and Julie Torresani, Area 3 Senior Services Agency

• Presented on Consumer-Directed Respite Services Program.
• Questions and discussion followed.

Education – Judy Taylor

• Presented on Let’s End Loneliness: An Idaho Campaign
• Discussed each of the six new online training modules.
• Demonstrated one of the online training modules from the ICOA website.

• Discussed points of interest from the new Loneliness Binders.
• Questions and discussion followed.
Commissioners’ Reports – Commissioners

• Discussed reports and events in their areas.
• Questions and discussion followed.

Area Reports – Directors

• Discussed reports and events in their areas.
• Discussed AAA re-opening plan for offices and services.
• Questions and discussion followed each Area report.

I4A & N4A Report – Suzanne McCampbell

• Discussed Area Plans with Kevin Bittner.
• Announced N4A meeting has moved from an in-person meeting to a virtual meeting this summer due to COVID-19 pandemic.
• Questions and discussion followed.

Other Business

• Meeting adjourned at 2:32PM.