

IDAHO COMMISSION ON AGING
Teleconference
BOARD OF COMMISSIONERS MEETING MINUTES
Thursday, November 19, 2020
BOISE, IDAHO

Commissioner Members: Chair Pankey, Vice-Chair Morley, Commissioner Magera, Commissioner Elfering, Commissioner Reiland, Commissioner Nielson, Commissioner Palagi

Excused: N/A

ICOA Staff: Judy Taylor, Kevin Bittner, Bettina Briscoe, Vicki Yanzuk, Admir Selimovic, Amanda Scott, Birgit Luebeck, Deedra Hunt, Erin Olsen, Janet Miller, Jenny Hill, Katie Bell, Lynn Fyanes, Scott Carpenter, Susan Bradley

I4A Members: Director Stoddard, Director Schmidt, Director Enriquez, Director McCampbell, Director Hirschi, Director Nield

Guests: Rachel Piscette - Idaho Legal Aid

Open and Welcome Quorum – Chair Pankey

- Chair Pankey called Board of Commissioners meeting to order at 9:00AM.
- Attendance was taken and a quorum was established.
- * Motion was made and carried to approve November 19, 2020 agenda.
- * Motion was made and carried to approve August 20, 2020 minutes.
- * Motion was made and carried to approve the following 2021 meeting dates.
 - February 18, 2021
 - May 20, 2021
 - August 12, 2021
 - November 18, 2021
- Questions and discussion followed.

Director’s Report – Judy Taylor

- Discussed the importance of transparency, accountability and governance.
- Discussed appointments to committees and workgroups for Governance Policy, De Minimis Policy and APS/State Funding Formula.
- Reviewed Gap Analysis and State Plan outcomes.

- ✓ Bettina and Jenny will email out presentations and any additional materials to Commissioners, Directors and ICOA staff after the meeting.
- Questions and discussion followed.

Program Manager Report – Judy Taylor for Kevin Bittner

- Discussed Policy and Allocation committees and workgroups.
- Presented on SFY20 year-end overview and outcomes.
- Reviewed future improvements: De Minimis Policy and Funding Allocation of APS & State Funds.
- Questions and discussion followed.

Appointments to Committees and Workgroups – Chair Pankey

- Chair Pankey asked for volunteers for the Policy and Allocation committees and workgroups. (Appointments are attached to meeting minutes.)
- Questions and discussion followed.

Fiscal Report – Katie Bennett

- Presented on Families First Coronavirus Response Act (FFCRA) funds, Coronavirus Aid, Relief and Economic Security Act (CARES) funds.
- Presented ICOA and AAAs FFY21 first quarter updates.
- Discussed Title III and Title VII funding updates.
- Questions and discussion followed.

Project Manager Report – Vicki Yanzuk

- Reviewed the Rule Calendar:
 - Under the Zero-Based Regulation Executive Order EO-2020-01.
 - Five Year Rule Calendar has launched on the Division of Financial Management website.
 - All State Rules are set to sunset between calendar years 2021 and 2025.
- Reviewed ICOA data modernization starting framework.
- Scott Carpenter discussed RTZ project updates.
- Updated on LUMA project progress and timeline.
- Questions and discussion followed.

Program Specialist End of Year Analysis

- Deedra Hunt:
 - Presented on Adult Protective Service (APS) updates and improvements that have occurred over the last four years, as well as, improvement goals that are currently being worked towards.
- Erin Olsen:
 - Shared on Transportation, Homemaker, Chore, Chronic Disease Self-management and Disease Prevention & Health Promotion program goals that have been met along with current goals that are being worked on.
- Lynn Fyanes:
 - Presented on Idaho Lifespan Respite and Dementia-Capable services. Shared the impacts that COVID-19 has had on these services and the solutions that have been adopted to overcome some of the issues such as virtual PTC classes.
- Rachel Piscette:
 - Shared on her role as the Idaho Legal Assistance Developer (LAD) with Idaho Legal Aid Services. LAD is a mandated position under the Older Americans Act (OAA) that develops improvements to legal service delivery for seniors in Idaho.
- Admir Selimovic:
 - Reviewed the highlights, goals and measurable outcomes for the following programs: Medicare Improvement for Patients & Providers Act (MIPPA), Senior Medicare Patrol (SMP) and Senior Community Service Employment Program (SCSEP).
- Birgit Luebeck:
 - Summarized State Fiscal Year 2020 (SFY20) performance measures for Congregate Meals (CM), Home-Delivered Meals and the Commodity Supplemental Food Program (CSFP), as well as discussed future training modules and goals.
- Questions and discussion followed.

Commissioners' Reports – Commissioners

- Dialogued around a variety of topics such as: overcoming COVID-19 related limitations, caregiving, falls prevention, newly formed committees and workgroups and the great leadership of Commissioners, Directors and ICOA staff.
- Questions and discussion followed.

I4A & N4A Report – Suzanne McCampbell & AAA Directors

- Suzanne discussed the Idaho Caregiver Alliance Family Caregiver Navigator Program and Idaho Legal Aid services during the November I4A meeting.
- Suzanne announced that Raul is now an official N4A Board member. Suzanne will continue to present the I4A report and Raul will now be taking over the N4A reporting.
- Raul announced that he is an at-large member of Region 10 and is on the Public Policy Committee.
- Questions and discussion followed.

Other Business

- Judy announced that during the February Board meeting that Amanda will present her annual update and Janet will be presenting on her strategic projects that she has been working on.
- Annual reports have been printed and will be mailed out soon. A PDF version will also be sent out as well.
- We now have an evidence-based Incontinence Prevention Program.
- Meeting adjourned at 3:45PM.