IDAHO COMMISSION ON AGING  
Teleconference  
BOARD OF COMMISSIONERS MEETING MINUTES  
Thursday, August 12, 2021  
BOISE, IDAHO

**Commissioner Members:** Chair Morley, Vice-Chair Elfering, Commissioner Magera, Commissioner Reiland, Commissioner Nielson, Commissioner Palagi

**Excused:** Director Stokesberry, Admir Selimovic

**ICOA Staff:** Judy Taylor, Bettina Briscoe, Vicki Yanzuk, Amanda Scott, Birgit Luebeck, Deedra Hunt, Erin Olsen, Janet Miller, Jenny Hill, Katie Bell, Lynn Fyanes, Scott Carpenter, Susan Bradley

**I4A Members:** Director Stoddard, Director Schmidt, Director Enriquez, Director Hirschi, Director Doman

**Guests:** Lennie Elfering

**Open and Welcome Quorum – Chair Morley**

- Chair Morley called Board of Commissioners meeting to order at 9:05AM.
- Attendance was taken and a quorum was established.
  * Motion was made and carried to approve August 12, 2021 agenda.
  * Motion was made and carried to approve May 20, 2021 minutes.
- Questions and discussion followed.

**Director’s Report – Judy Taylor**

- Discussed the new Staff Outcome Tracking reports.
- Discussed the improvements to Idaho’s Aging Network.
  - Planning manual
  - Operations manual
  - Spending plan
- Reviewed the Service Stratification Vision for crisis services, targeted services, and universal services.
- Walked through ICOA’s Planning Process – Phase 3 – Complex Program Improvement.
- Discussed current complex improvements in progress.
  - APS/prevention arm
− Consumer direction/respite
− Consumer direction/homemaker, chore, and transportation
− Legal risk detector

• Announced ICOA’s Conference in September:
  − September 17, 2021 – New Tools for Supporting the at-Risk Caregiver Pilot Day
  − September 18, 2021 – Preventing of De-escalating the Distressing Behaviors of Dementia

• Presented the Stay Educated ICOA Planning Process on the ICOA website.
  ✓ Bettina and Jenny will email out presentations, any additional materials and ICOA’s September Conference invitation.

• Questions and discussion followed.

Project Manager Report – Vicki Yanzuk

• Discussed the American Rescue Plan Act (ARPA) award funds and distribution plan. The total ICOA Federal ARPA award is $7,828,868.00 and the total ICOA State ARPA appropriation is $2,886,200.00.
• Discussed AAA budgets and updates.
• Reviewed upcoming changes to ICOA fiscal system:
  − Fiscal operations manual
  − Utilize state funding to address gaps
  − Prevent the underutilization of funding
• Reviewed the Rules, Statutes and Policy updates:
  − The end of the Technical Guidance (TG)
  − FAQs as a stop gap
  − APS public hearing schedule
• Questions and discussion followed.

PRO Age Connections Program Overview (Innovations Hub) – Mike Hirschi

• Presented on the PRO Age Connections Program.
• A PRO-Ager is a term used in place of senior, older adult, elderly, retiree, or older person.
• The PRO Age Connections Program aims to:
  − Address concerns of social isolation and loneliness
  − Offer an intergenerational connection between volunteers and PRO-Agers
  − Provide meaningful ways to connect that honor, respect, and celebrate PRO-Agers
• Discussed friendly calling volunteer packets.
• Questions and discussion followed.

Programs and Social Media Update – Erin Olsen
• Presented on the current status of ADRC and the future of ADRC.
• Discussed the Title III D Program and the Workshop Wizard.
• Discussed new social media plans.
  – ICOA has a new Facebook account: www.facebook.com/agewellidaho
    ✓ Erin will send out an email with social media information and links.
• Questions and discussion followed.

**Education Presentation: Creative Ways to Use RTZ Data – Scott Carpenter**

• Discussed collecting data on phone reporting vs online reporting.
• Discussed creative ways to use RTZ data.
• Questions and discussion followed.

**Commissioners’ Reports – Commissioners**

• Discussed reports and events in their areas.
• Questions and discussion followed.

**Area Dialogue – Directors and I4A Chair, Raul Enriquez**

• Discussed reports and events in their areas.
• Questions and discussion followed.

**Other Business – Chair Morley**

• Judy announced that Lennie Elfering will be taking Lorraine Elfering’s Commissioner spot.
  ✓ Bettina will send out the ICOA campaign calendar.
• Meeting adjourned at 2:43PM.