

**IDAHO COMMISSION ON AGING**  
**BOARD OF COMMISSIONERS MEETING MINUTES**  
**Friday, November 17, 2023**  
**BOISE, IDAHO**

**Commissioner Members:** Chair Morley, Vice-Chair Magera, Commissioner Ohrtman, Commissioner Marquette, Commissioner Nielson, Commissioner Milliken

**ICOA Staff:** Judy Taylor, Bettina Briscoe, Vicki Yanzuk, Admir Selimovic, Birgit Luebeck, Deedra Hunt, Erin Olsen, Fanny Rodriguez-Melnikovsky, Janet Miller, Jenny Hill, Lynn Fyanes, Rachel Kessinger, Scott Carpenter, Susan Bradley

**I4A Members:** Director Stoddard, Director Holcomb, Director Enriquez, Director Thompson, Director Hirschi, Interim Director Radford

**Guests:** Sue Pierson – Idaho Legal Aid, Jennifer Palagi – IDHW

**Excused:** Joe Zaher

**Open and Welcome Quorum – Chair Morley**

- Chair Morley called the Board of Commissioners meeting to order at 8:32AM.
- Presented opening remarks.

**Stay Home: Home Delivered Meals (HDM), and Commodity Supplemental Food Program (CSFP) – Birgit Luebeck**

- Presented the 2023 data regarding HDMs.
- Shared 2023 accomplishments.
- Touched on outreach.
- Discussed prioritized gaps:
  - Minimize waitlist in Area I, II, III, IV, and V.
  - Meal Quality Assurance.
  - Lack of information about other services offered.
  - Dual participation for HDM.
  - Transition and succession plan.
- Presented the 2023 data regarding CSFP.
- Shared 2023 accomplishments.
- Touched on outreach.

- Discussed prioritized gaps:
  - Serve Title III homebound clients with the CSFP box.
  - Minimize food insecurity in Idaho.
  - Sustain caseload.
- Questions and discussion followed.

**Stay Home: Idaho Family Caregiver Support, Consumer Directed Lifespan Respite, and Idaho’s Community Care Program – Lynn Fyanes**

- Touched on Family Caregiver Month.
- Presented the 2023 data regarding Idaho Family Caregiver Support, Consumer Directed Lifespan Respite, and Idaho’s Community Care Program.
- Shared 2023 accomplishments and stakeholder engagements.
- Discussed prioritized gaps:
  - Develop GetCare caregiver infrastructure workflow to strengthen and support person-centered planning, increase transparency, accountability, and efficiency throughout the aging network operations.
  - Recognize and support kin-grandparent families. Each AAA has connected with another agency to learn how to connect with and qualify kinship families for services.
  - Increase consumer-directed respite caregivers in rural communities.
  - Increase caregiver burden through higher utilization of technology to enhance service delivery from telehealth, online appointments, apps that promote Caregiver health, through partnerships.
  - Increase AAAs I&A Dementia Capability annually.
  - Rural Hispanic and Native American Caregivers have resources and supports suited to their needs.
  - Increase outreach in finding caregivers.
  - Develop guidance and implement a Title IIIIE caregiver home-delivered meal provided as a supplemental service.
- Questions and discussion followed.

**Stay Home: Homemaker, Chore, and Transportation – Janet Miller**

- Presented the 2023 data regarding Homemaker.
- Shared 2023 accomplishments.
- Touched on Homemaker outreach.
- Discussed prioritized gaps:
  - Shortage of direct care workforce.

- Underserved rural areas.
- Lack of minority participation.
- Fully implement Consumer Direct statewide.
- Presented the 2023 data regarding Chore.
- Shared 2023 accomplishments.
- Touched on Chore outreach.
- Discussed prioritized gaps:
  - Building partnerships with agencies providing chore services.
  - Hours billed versus materials paid.
- Presented the 2023 data regarding Transportation.
- Shared 2023 accomplishments.
- Touched on Transportation outreach.
- Discussed prioritized gaps:
  - Knowledge of utilizing public transportation.
  - Rural area transportation.
  - Transportation for on-going medical care such as dialysis.
- Questions and discussion followed.

**Stay Home: Senior Community Service Employment Program (SCSEP) – Admir Selimovic**

- Presented the 2023 data regarding SCSEP.
- Shared 2023 SWOT analysis results.
- Touched on SCSEP outcomes.
- Discussed prioritized gaps:
  - Limited funding.
  - Low market wages.
  - Lack of focus on specialized skills.
  - Digital literacy.
- Questions and discussion followed.

**Stay Safe: Senior Medicare Patrol (SMP), and Medicare Improvements for Patients and Providers Act (MIPPA) – Admir Selimovic**

- Presented the 2023 data regarding SMP and MIPPA.
- Shared 2023 SWOT analysis results.
- Touched on SMP and MIPPA outcomes.
- Discussed prioritized gaps:
  - Outreach to rural communities and diverse populations.

- Volunteer recruitment and management.
- Fraud prevention and education.
- Questions and discussion followed.

### **Stay Safe: Idaho Legal Aid Services (ILAS)/Legal Assistance Developer (LAD) – Sue Pierson**

- Presented on ILAS and LAD.
- Defined the job of the LAD:
  - To facilitate legal assistance and services to Idaho seniors aged 60 and older through outreach, education, and legal representation pursuant to the Older Americans Act, 42 U.S.C. Ch. 35 § 3001 et seq.
- Shared 2023 ILAS closed case data, substantive accomplishments, procedural accomplishments, and outcome highlights.
- Discussed prioritized ILAS gaps:
  - Housing and housing-related senior exploitation.
  - Advance planning and POAs.
  - Consumer issues.
  - Medicaid eligibility and Miller Trusts.
  - Long-term care.
  - Adult Protective Services.
- Shared contact information.
- Questions and discussion followed.

### **Stay Safe: Adult Protective Services (APS) – Deedra Hunt**

- Presented the 2023 data regarding APS services.
- Shared 2023 achievements.
- Touched on the new safety equipped APS vehicles for the AAAs.
- Shared information about the ILAS expanded contract providing direct legal support for vulnerable adults and caregivers.
- Touched on the APS Statute and Rule changes:
  - Title 39 Chapter 53 Abuse, Neglect, and Exploitation Act.
  - IDAPA 15.01.02 Rules governing APS.
- Announced APS tools:
  - Amended ICOA Manual with new APS Statutes and Rule language.
  - Developed and APS monitoring toolkit based on current ICOA standards.
  - Created training material to explain Statute and rule changes.
- Discussed prioritized gaps:
  - Public outreach, education, and prevention:

- Statewide education of 2023 APS Rule and Statute changes.
- Financial exploitation outreach targeting vulnerable adult and elder population in Idaho.
- Standardized materials to support APS in providing a focused message of prevention, protection, and reporting.
- State Law, Federal Law, Policy, and Procedure:
  - Alignment of state and federal law regarding confidentiality and release of APS records.
  - Standardized response to requests for APS confidential records that are not properly served.
  - Advocate for strong support and hold law to delay redemptions for suspected elder and vulnerable adult exploitation investigations.
- Partnership to Expand Capacity of APS:
  - Create Integrated Mission Teams with trusted agencies and specialized professionals to support APS efforts.
  - Partner with state and/or federally funded agencies to identify and maximize resources for better outcomes of prevention, investigation, recovery, and prosecution.
  - Build trust with financial institutions to encourage cooperative efforts for investigation of vulnerable adult maltreatment.
- Questions and discussion followed.

#### **Commissioners' Reports – ICOA Commissioners**

- Roundtable discussion of highlights from reports, events, and challenges in their areas.
- Questions and discussion followed.

#### **Looking Forward to the February Meeting – Judy Taylor**

- Fanny will be presenting on the Ombudsman program.
- Erin will be presenting on the Aging and Disability Resource Center (ADRC).
- Judy will be presenting an update on the Legislative session.

#### **Meeting Adjourned – Vice Chair Magera**

- Meeting adjourned at 3:22PM.