

Subject	National Family Caregiver Home-Delivered Title III E Supplemental Service Meals Guidance		No.	TG.AD.15
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Version History				
Version	Revision Date	Description of Change	Author	
1	1/4/2024	Implementing Older American Act (OAA) Title III E Caregiver Meals	Lynn Fyanes	
2	3/14/2024	Amended Effective Date to start SFY 2024 (July 2023)	Lynn Fyanes	

A. Purpose of Funding: The purpose of this policy is to outline guidelines and procedures for implementing the Older Americans Act (OAA) Title III E Caregiver Home-Delivered-Meals (HDM) Supplemental specifically designed to serve the at highest-risk eligible caregivers. The program aims to support:

- Caregivers providing care to adults 60 years of age and older or
- Older Relative Caregivers (ORC) who are age 55 or older and the primary caregiver for a child or an individual with a disability, and related to the individual they are providing care.

Caregiver meals served are in compliance with all the requirements of the OAA program guidelines. Compliant meals must meet all the following requirements (ACL data elements):

- Served to a person who is eligible under the OAA and has NOT been means-tested for participation
- Compliant with nutrition requirements
- Served by an eligible agency
- Served to a person who has the opportunity to contribute toward the cost of the meal.

B. Caregiver Eligibility Requirements for Receiving a HDM: Priority is given to OAA eligible caregivers 60 years of age or older and 55+ older relatives caregivers with “highest needs” who have the most significant and urgent requirements for support, assistance, or services due to various factors such as health conditions, socioeconomic circumstances, or other challenges.

- Persons eligible to receive services shall be adult family members or other informal caregivers aged 18 and older providing care to individuals 60 years of age and older, or to individuals of any age with Alzheimer’s disease and related disorders and residents of the State of Idaho.
- Older Relative Caregivers (ORC):
 - 1) age 55 or older, and

2) lives with, is the informal provider of in-home and community care to, and is the primary caregiver for, a child or an individual with a disability; “individual with a disability” mean an individual with a disability, as defined in Section 3 of the Americans with Disabilities Act of 1990 (42 U.S.C. 12102)

- In the case of a caregiver for a child:

1) is the grandparent, step-grandparent, or other relative (other than the parent) by blood, marriage, or adoption, of the child.

2) is the primary caregiver of the child because the biological or adoptive parents are unable or unwilling to serve as the primary caregiver of the child and

3) has a legal relationship to the child, such as legal custody, adoption, or guardianship, or is raising the child informally

Caregivers with the highest needs refer to individuals caring for loved ones:

1. 24/7 care
2. severe disabilities, chronic illnesses, or mild to advanced stages of a disease like Alzheimer's.
3. risk of institutional care
4. living in rural or frontier areas
5. having a low-income at or below poverty level
6. language barriers

C. Fiscal Reporting Requirements: Meals for caregivers are tracked under Title III E Supplemental Services within the Budget Workbook. Title III E caregiver meal invoice needs to be submitted by 25th of each month on the budget workbook/invoice.

D. Reporting Requirements & Unit Documentation: Title III E service has unit documentation requirements that must be entered into the State’s Management Information System, GetCare.

- Utilize the GetCare Scope of Work: Home Delivered Meals
- Program: T III E or Title III E Older Relative Caregiver (ORC)
- Provider: as appropriate
- Service Detail: 1 Meal

Contact ICOA for training prior to using the process.