Subject	**Idaho Commission on Aging Policy for Intrastate Funding Formula**	No.	25.09.PO
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Review Date			

Version History			
Version	Revision Date	Description of Change	Author

Acronyms:

AAA – Area Agency on Aging
ICOA – Idaho Commission on Aging
NSIP – Nutrition Services Incentive Program
OAA – Older Americans Act
PSA – Planning and Service Area
SUA – State Unit on Aging

Purpose:

This policy establishes the distribution of Title III funds via the intrastate funding formula (IFF) and of Nutrition Services Incentive Program (NSIP) funds as set forth in 1321.49 shall be maintained by Idaho Commission on Aging (ICOA), Idaho's State Unit on Aging (SUA), where funds must be promptly disbursed as required by 45 CFR 1321.9 (c)(2)(i).

Scope:

This policy applies to the ICOA and all AAAs. It provides ICOA guidance when it comes to distributing Title III and NSIP funds to the AAAs using IFF.

Policy Statement:

ICOA shall ensure that any distribution of Title III and NSIP funds uses the formula established and approved in the State Plan.

Definitions:

- **Greatest economic need** – As used in this part, means that need resulting from income level at or below the Federal poverty level and as further defined by State and area plans based on local and individual factors, including geography and expenses.
- **Nutrition Services Incentive Program** – As used in the Act, means grant funding to State agencies, eligible Tribal organizations, and Native Hawaiian grantees to

support congregate and home-delivered nutrition programs by providing an incentive to serve more meals.

Nutrition Services Incentive Program (NSIP) fund distribution:

Idaho disburses NSIP funds to AAA nutrition service programs, and the funding is a proportional share based upon the number of eligible meals served in the prior year. NSIP eligible meals are those meals served to an individual who is qualified to receive services as defined in the OAA.

Requirements:

1. The goals of the IFF are to:
    a. Allocate the OAA Title III B, C, E, and D grant award and state match funds to each Planning Service Area (PSA).
    b. Meet the requirements of the OAA including Sections 305(a)(2)(C) and consider criteria set forth in Sections 305(a)(2)(C)(i) and (ii).
    c. Consider the geographical distribution of individuals 60 and older in the state.
    d. Considers individuals 60 and over with the greatest social and economic needs with particular attention to low-income minority older individuals.
    e. Facilitate achievement of local and state plan objectives.
2. Assumptions used to develop the IFF include:
    a. The distribution of funding should focus services on allowing older Idahoans to remain in the communities of their choice.
    b. Geographic isolation and medically underserved occur within every PSA.
    c. Funding should allow AAAs to meet minimum program standards as established by the ICOA.

Procedures:

Title III Population Formula Weighted Factors:

Age At Risk Factors – 40%	Economic At Risk Factors – 30%	Social At Risk Factors – 30%
Age 60+ = 5%	65+ Living in Poverty = 30%	Living in Rural County = 18%
Age 75+ = 22%	-	65+ Living Alone = 7%
Age 85+ = 13%	-	Racial Minority (Not Hispanic) = 2%
-	-	Hispanic = 3%

ICOA shall use the following process for the distribution of OAA Title III funds:

1. Prior to distribution to the AAAs under the IFF, ICOA deducts the minimum set by the OAA allocation for State Plan Administration.
2. Additionally, ICOA also holds up to $75,000 per fiscal year from the Title IIIB allocation to distribute to the Long-Term Care Ombudsman program. The remaining amount is then distributed to each PSA.
3. AAAs are permitted to use up to 10% of their Federal allocations from Title B, C, and E for Area Plan Administration.
4. Additional funding provided by the State of Idaho above the required state match may be distributed to the AAAs as a Fixed Base Amount set at no more than $50,000 to each PSA to support AAA Administrative Costs.
5. ICOA may examine the weighted populations and re-draw the PSA boundaries as needed to ensure adequate funding.